

## 805 Department of Rehabilitation Services

Lead Administrator: Joe Cordova, Director

Lead Financial Officer: Kevin Statham, CFO

FY'15 Projected Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
Voc Rehab/Visual Serv	\$14,208,109	\$53,644,063	\$71,500	\$0	\$746,288	\$68,669,960
OK School for the Blind	\$7,165,210	\$220,807	\$23,207	\$0	\$12,000	\$7,421,224
OK School for the Deaf	\$8,815,181	\$231,400	\$790,350	\$0	\$25,000	\$9,861,931
Disability Determ Div	\$0	\$46,000,000	\$0	\$0	\$0	\$46,000,000
Support Services	\$356,307	\$0	\$0	\$0	\$8,702,700	\$9,059,007
<b>Total</b>	<b>\$30,544,807</b>	<b>\$100,096,270</b>	<b>\$885,057</b>	<b>\$0</b>	<b>\$9,485,988</b>	<b>\$141,012,122</b>

\*Other: VR/VS Deaf Blind Eq-FCC 0.8% of total; VR/VS Reimb OJA 0.8% of total; VR/VS Rent 0.1% of total; VR/VS Business Enterprise Program vendor benefits 6.1% of total; OSB misc revenue 0.1% of total; OSD misc revenue 0.3% of revenue; Support Services indirect cost 91.8% of total

FY'14 Carryover by Funding Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
FY'14 Carryover	\$1,822,136	\$14,212,000	\$214,850	\$0	\$313,069	\$16,562,055

\*Other: United We Ride 4.1% of total; VR/VS Business Enterprise Program vendor benefits 92.3% of total; Surplus funds 3.6% of total

### What Changes did the Agency Make between FY'14 and FY'15

**1.) Are there any services no longer provided because of budget cuts?**

Services continue to be provided for current clients and new applicants with barriers to employment.

**2.) What services are provided at a higher cost to the user?**

DRS is not permitted to cap or limit services needed by current clients in order to reach their employment goals. Instead DRS must control costs, implement state budget reductions and absorb inflationary increases in goods and services by delaying services to new applicants starting with those whose disabilities are determined to be least significant.

**3.) What services are still provided but with a slower response rate?**

Currently all priority groups are open. Additional budget cuts would be handled through order of selection where services are delayed for new applicants with less significant barriers to employment, and those individuals would remain on waiting lists until funding is available.

**4.) Did the agency provide any pay raises that were not legislatively/statutorily required?**

Following the passage of SB 2131 which provided targeted raises to specific groups of employees, DRS opted to provide a one-time increase to the remaining non-affected employees in order to create uniformity among staff and maintain employee morale. To implement this vacancies were unfunded as needed to ensure adequate funding for current and future years.

FY'16 Requested Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Other	Total	% Change
Voc Rehab/Visual Serv	\$14,993,109	\$56,544,063	\$71,500	\$746,288	\$72,354,960	5.37%
OK School for the Blind	\$8,011,210	\$220,807	\$23,207	\$12,000	\$8,267,224	11.40%
OK School for the Deaf	\$9,855,181	\$231,400	\$790,350	\$25,000	\$10,901,931	10.55%
Disability Determ Div	\$0	\$46,000,000	\$0	\$0	\$46,000,000	0.00%
Support Services	\$356,307	\$0	\$0	\$8,702,700	\$9,059,007	0.00%
<b>Total</b>	<b>\$33,215,807</b>	<b>\$102,996,270</b>	<b>\$885,057</b>	<b>\$9,485,988</b>	<b>\$146,583,122</b>	<b>3.95%</b>

\*Other: VR/VS Deaf Blind Eq-FCC 0.8% of total; VR/VS Reimb OJA 0.8% of total; VR/VS Rent 0.1% of total; VR/VS Business Enterprise Program vendor benefits 6.1% of total; OSB misc revenue 0.1% of total; OSD misc revenue 0.3% of revenue; Support Services indirect cost 91.8% of total

### FY'16 Top Five Appropriation Funding Requests

	\$ Amount
Request appropriations to fully match all federal funds available DVR/DVS (\$785,000 state; \$2,900,000 federal; \$3,685,000 total)	\$785,000
Requesting appropriations to restore funding and allow for economic adjustments OSB	\$846,000
Requesting appropriations to restore funding and allow for economic adjustments OSD	\$1,040,000
<b>Total Increase above FY-15 Request</b>	<b>2,671,000</b>

**How would the agency handle a 3% appropriation reduction in FY'16?**

Because we must provide a 21.3% funding match to be eligible to receive the 78.7% allotment of federal funds under Basic Support, a loss of state appropriations would result in forfeiting appx. \$1.4 mil in federal funds, plus forfeiting federal indirect cost recovery dollars. The following actions would be taken:

- 1 Vacancy/turnover savings
- 2 Reduce travel and equipment
- 3 Delay services for new applicants with less significant barriers to employment

**How would the agency handle a 5% appropriation reduction in FY'16?**

A 5% loss in state appropriations would result in forfeiting appx. \$2.3 mil in federal funds, plus forfeiting federal indirect cost recovery dollars. The following actions would be taken in addition to those mentioned above:

- 1 Reduce staff levels (33 positions)
- 2 Reduce/eliminate building/campus maintenance
- 3 Reduce/eliminate summer school/summer camps

**Is the agency seeking any fee increases for FY'16?**

	\$ Amount
Interpreter Evaluation Fees are not being increased for FY15.	\$0

**What are the agency's top 2-3 capital or technology (one-time) requests, if applicable?**

OSD - Multi Purpose Safe Room \$450,000  
OSB - Instructional Activity Center \$3,500,000

**Federal Government Impact**

**1.) How much federal money received by the agency is tied to a mandate by the Federal Government?**

The money received for Basic Support is part of an entitlement grant that supports the activities of the 1973 Rehabilitation Act. The level of support provided to the State of Oklahoma is 78.7% with a 21.3% State match. Funds supporting the Independent Living and Independent Living for the Older Blind are provided at a level of 90% with a 10% State match. Supported Employment funds are provided to serve the most severely disabled and are provided at a 100% federal level.

The Social Security Administration utilizes a Designated State Unit to adjudicate disability claims. The Department of Rehabilitation Services is the DSU for the SSA and the federal funding level is 100%.

**2.) Are any of those funds inadequate to pay for the federal mandate?**

SSA funds DRS's Disability Determination Division based on caseload work. The funding from SSA is adequate. As for Basic Support, Independent Living, IL for the Older Blind and Supported Employment, the funding is not adequate. According to the latest census data, there are approximately 600,000 Oklahoman's with disabilities. At the present funding levels, DRS is able to serve about 18,000 cases per year.

**3.) What would the consequences be of ending all of the federal funded programs for your agency?**

Individuals with disabilities would not receive services provided by DRS. The scope of services includes the daily support provided through the social security disability insurance program and the training or re-training to become employed. Either program provides vital services to support and restore individual's lives as they work to overcome any limitation as a result of their disability.

**4.) How will your agency be affected by federal budget cuts in the coming fiscal year?**

Federal sequestration has negatively impacted this program, but the grantee's reallocation process has allowed DRS to capitalize on funds surrendered by other States. Federal funding over the last two years has been reduced by \$5 million dollars and the Agency has applied for and received about \$3 million in reallocated funds. The State Appropriation reduction was minimized at 1.3% or \$404,425 for SFY 2015. The low cut combined with the usage of one time funds of \$380,173 allowed the Agency to manage the MOE threshold and match federal reallocation dollars.

**5.) Has the agency requested any additional federal earmarks or increases?**

DRS requested and received \$2,104,364 Federal reallocation.

In FY-16 the Basic Support Program that provides funding for the vocational rehabilitation and visual services program will need an additional \$784,598 in State Appropriations to fully match all of the federal funds available to the State of Oklahoma.

The Agency continues to work with other state agencies to coordinate services to common participants and to improve efficiencies. The Agency is an active participant in the Oklahoma Workforce System as well as the Governor's Council on Workforce. The goal of the partnerships is to better prepare individuals with disabilities to meet the needs of employers. Administratively, DRS is continuing to work towards improving efficiencies by participating in the IT consolidation efforts with OMES and active participation in the DISCUSS workgroup for the Health and Human Services Cabinet.

The ratio of funding available is \$4 federal dollars to every \$1 dollar of state matching funds. Increased funding maximizes services to Oklahomans with disabilities, enhancing their opportunity to become self-sufficient through working and becoming independent in their homes and communities. This means more Oklahomans can terminate their dependence on state and federal programs and move towards becoming taxpayers. This funding increase will positively impact the stability of the Oklahoma economy. The Basic Support Federal Grant for SFY-2016 is expected to be \$42,152,656. The corresponding state match will be \$11,408,533 and the MOE threshold of \$11,978,075.

The federal funds are contingent upon the State of Oklahoma providing the minimum 21.3% funding match to be eligible to receive the full 78.7% allotment of federal funding. State appropriations are pivotal in maximizing the amount of federal funding available to serve disabled Oklahomans who want to lead independent lives through employment.

### Division and Program Descriptions

Division 1 **Division of Vocational Rehabilitation**

The Division of Vocational Rehabilitation (DVR) is the employment agency for Oklahomans with disabilities. DVR provides vocational rehabilitation services for individuals needing support to enter careers of their choice. As a result, thousands whose disabilities were barriers to employment become taxpayers each year, eliminating or reducing their need for disability benefits and social assistance. DVR includes three career planning centers, a transition school to work program, Deaf and Hard of Hearing Program, coordination with the American Indian Vocational Rehabilitation program, and outreach to minority and underserved populations.

Division 2 **Division of Visual Services**

The Division of Visual Services (DVS) offers vocational rehabilitation services to thousands of blind and visually impaired Oklahomans each year to help them enter the workforce. In addition to quality employment services, DVS programs include the Business Enterprise Program (vending facilities), the Oklahoma Library for the Blind and Physically Handicapped, a Rehabilitation Technology Lab, and Older Blind Independent Living Program, Rehabilitation Teaching Services for the visually impaired, and a transition school to work program. Consumers enjoy an enhanced quality of life as a result of the multiple services provided by this division.

**Oklahoma Library for the Blind and Physically Handicapped**

Oklahoma Library for the Blind and Physically Handicapped is a unit within the Visual Services Division which provides circulation of books on tape, Braille and large print books, periodicals and other materials to blind adults and children, digital recordings of books, ordering and circulating Braille textbooks and educational materials to blind and visually impaired children in public schools.

Library operations are primarily funded through state appropriations. The Library may qualify for certain federal grants as they are available. The state is eligible for money for Braille textbooks through Federal Quota funds, which are set aside through the American Printing House for the Blind for eligible students. Hundreds of children are eligible for textbooks purchased through Federal Quota funds each school year.

Division 3 **Oklahoma School for the Blind**

The Oklahoma School for the Blind (OSB) is a residential school in Muskogee that offers education options for children who are blind or visually impaired, ages two through twenty-one. Residential, day and summer school students are served each year. OSB has a residential capacity of 114.

OSB provides an educational program to assist students to be equipped for life-long learning, responsible citizenship and productive employment in an ever-changing society. In addition to meeting state curriculum requirements, the following expanded curriculum is provided to each student at OSB: Daily Living Skills Training; Braille and Abacus Instruction, Use of Adaptive Equipment, Tactile Graphic Skills, Mobility and Orientation Training; Assistive Technology Training and Low Vision training as per requirements of the National Agenda for the Education of Children and Youth with Visual Impairments organization. OSB provides services to school systems, students and families in many Oklahoma counties.

**Outreach Program**

Outreach services provided evaluations to children from birth to age twenty-one, in-service training programs and recommendations for adaptations and modifications to the child's educational environment. OSB provided direct services, consultations and evaluations, contacts of families, contacts with schools, and contacts with organizations.

**Division 4 Oklahoma School for the Deaf**

The Oklahoma School for the Deaf (OSD) is a residential school that offers educational options for deaf children ages two through twenty-one. The campus occupies a 37 1/2 acre site in Sulphur, Oklahoma and includes a residential capacity of 154. Residential and day students on campus are served each year, as well as providing two satellite preschool programs.

**Outreach Program**

Outreach services provide evaluations to children from age two to twenty-one, in-service training programs for local school district staff and make recommendations for adaptations and modifications to the child's educational environment. OSD provided direct services to deaf or hearing-impaired students, evaluation services, contacts of families, and contacts with hearing-impaired organizations.

**Division 5 Disability Determination Division**

The Disability Determination Division (DDD) provides determination of medical eligibility for Social Security Disability and Supplemental Security Income Programs. Disability examiner staff obtain medical and vocational information on the person applying for disability benefits and decide if the person meets the medical eligibility criteria.

**FY'16 Budgeted FTE**

	Supervisors	Classified	Unclassified	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$\$\$
Voc Rehab/Visual Serv	73.0	383.0	46.0	199.0	220.0	10.0
OK School for the Blind	12.0	56.0	38.5	56.5	37.0	1.0
OK School for the Deaf	16.0	72.5	54.0	84.5	40.0	2.0
Disability Determ Div	32.0	290.0	68.0	69.0	233.5	55.5
Support Services	28.0	56.0	18.5	17.8	45.7	11.0
<b>Total</b>	<b>161.0</b>	<b>857.5</b>	<b>225.0</b>	<b>426.8</b>	<b>576.2</b>	<b>79.5</b>

**FTE History**

	2015 Budgeted	2014	2010	2009	2004
Voc Rehab/Visual Serv	429.0	379.7	369.6	361.8	357.6
OK School for the Blind	94.5	87.6	96.9	99.6	100.4
OK School for the Deaf	126.5	121.4	129.4	135.8	125.8
Disability Determ Div	358.0	280.2	285.4	216.8	180.4
Support Services	74.5	60.7	75.0	73.0	75.8
<b>Total</b>	<b>1,082.5</b>	<b>929.6</b>	<b>956.3</b>	<b>887.0</b>	<b>840.0</b>

**Performance Measure Review**

	FY13	FY12	FY'11	FY'10	FY'09
<b>Division of Vocational Rehabilitation/Visual Services</b>					
* 1. Clients served	13,184	16,562	18,134	15,195	12,431
2. Program applications	5,786	7,580	10,358	10,294	6,332
3. Employment plans completed	3,668	3,399	6,867	6,601	4,264
4. Employment outcomes achieved	2,241	3,106	2,812	2,292	1,689
5. Average yearly earnings	\$ 18,854	\$ 18,394	\$ 18,426	\$ 18,002	\$ 18,894
6. Average cost of services per client	\$ 10,533	\$ 10,942	\$ 9,631	\$ 8,444	\$ 11,418
7. Average yearly taxes paid	\$ 2,828	\$ 2,759	\$ 2,764	\$ 2,700	\$ 2,834

\* Higher number of clients served in prior years was due to the availability of ARRA funding.

<b>Oklahoma Library for the Blind and Physically Handicapped</b>					
<b>1. Services Provided</b>					
A. OLBPH patrons	4,915	4,900	5,154	5,402	5,209
B. Books circulated daily to patrons	892	906	994	870	725
C. Books received weekly by patrons	4,458	4,530	4,970	4,350	3,515
D. Daily inquiries	165	150	150	125	105
<b>2. Accessible Instructional Materials (AIM) Center</b>					
A. Children served	919	1,185	1,126	893	695
B. Average days for child to receive in-house books	1	1	1	1	1
C. Average days for child to receive ordered Braille	60	60	60	60	25
D. Average days for child to receive ordered large print	10	14	14	14	14
E. Total books/items in collection	23,653	26,585	34,487	12,963	12,417
F. New Braille books purchased	15	66	82	161	115
G. New large print books purchased	569	542	204	648	643
H. New A&E's purchased	3,497	2,314	524	1,038	627
<b>3. Federal Quota Funds (Previous School Year)</b>					
A. Children eligible for textbooks]	760	781	760	522	522
B. Funding	\$ 258,619	\$ 248,618	\$ 248,975	\$ 169,504	\$ 279,276
<b>FY'11 SDE terminated their funding participation for public school student Braille Education textbooks and materials</b>					
<b>Oklahoma School for the Blind</b>					
1. Numbers of seniors	10	10	10	5	5
2. Seniors graduating	10	10	10	5	5
3. Graduation rate at OSB	100%	100%	100%	100%	100%
4. Number of students taking the ACT	9	3	9	19	17
5. Average ACT score	18	20	17.6	19.0	17.35
6. Post graduate summary					
a. Currently attending college/Vo-tech	6	6	2	3	1
b. Employed	2	2	0	0	0
c. Unemployed (includes stay-at-home housewives)	2	2	6	2	4
d. VR/VS Transition program	0	0	2		
e. Unavailable for survey	0	0	0	0	0
7. School census					
a. Residential students	49	45	44	45	42
b. Day students	45	40	54	60	54
c. Students enrolled for the year	94	85	98	105	95
d. Counties served	55	36	36	38	37
e. Students with multiple disabilities	15	14	14	22	19
f. Teacher to student ratio	1 to 4	1 to 4	1 to 3	1 to 4	1 to 6
g. Direct care specialist to student ratio	1 to 6	1 to 6	1 to 4	1 to 6	1 to 10
h. Summer school students	62	58	88	19	21
i. Days of summer school	15	15	15	5	20
8. Outreach program					
a. Direct services	2,552	1,690	2,208	2,855	1,955
b. Consultations and evaluations	283	222	151	206	130
c. Services to families	446	144	304	138	96
d. Services to schools	636	223	353	709	343
e. Services to organizations	1556	918	1,463	1,568	1,320

<b>Oklahoma School for the Deaf</b>					
1. Numbers of seniors	21	13	14	10	18
2. Seniors graduating	21	12	14	10	18
3. Graduation rate at OSD	100.0%	92.3%	100%	100%	100%
4. Number of students taking the ACT	7	7	11	12	18
5. Average ACT score	14	14	13	13.3	14.8
6. Post graduate summary					
a. Currently attending college/ Vo-tech	6	6	5	5	10
b. Employed	5	2	3	2	3
c. Unemployed (includes stay-at-home housewives)	5	3	6	3	5
d. VR/VS Transition program	0		0		
e. Unavailable for survey	5	0	0	0	0
7. School census					
a. Residential students	83	93	87	88	91
b. Day students	101	63	55	53	63
c. Students enrolled for the year	184	156	142	141	154
d. Counties served	57	54	66	66	75
e. Students w/multiple disabilities	3	3	24	24	30
f. Teacher to student ratio	1 to 6	1 to 6	1 to 6	1 to 6	1 to 7
g. Direct care specialist to student ratio	1 to 9	1 to 9	1 to 9	1 to 9	1 to 5.81
h. Summer school students	111	76	70	70	99
<b>In 2012 OSD had 2 summer programs - elementary (30 students) for 3 days and high school (46 students) for 7 days</b>					
i. Days of summer school	18	10	10	10	5
j. Satellite preschool programs	2	2	2	2	3
k. Students in satellite preschool programs	33	26	26	30	33
8. Outreach program					
a. Direct services	27,959	46,063	65,172	66,031	64,558
b. Consultations and evaluations	2,842	3,087	2,999	3,301	2,707
c. Services to families	11,368	21,233	25,164	28,705	28,615
d. Services to schools	10,436	17,829	30,217	28,749	27,686
e. Services to organizations	3,313	3,914	6,792	5,274	5,550
<b>Disability Determination Division (DDD)</b>					
1. Budgeted workload	80,707	84,710	84,268	70,300	57,784
2. Disability benefits cases completed	83,229	85,825	80,589	67,257	58,590
3. Processed budgeted workload	103.1%	101.3%	96%	96%	101.4%
4. Production per worker per year	289.5	280.4	260.7	216.1	258.6
5. Performance indicators					
a. Decision accuracy rate Oklahoma	96.1%	94.8%	95.9%	98.5%	97.2%
b. Decision accuracy rate national'	95.9%	96.3%	95.5%	96.8%	94.8%
c. Processing time (days of receipt)	95.2	87.7	91.4	100.0	76.4

<b>Revolving Funds (200 Series Funds)</b>			
	<b>FY'12-14 Avg. Revenues</b>	<b>FY'12-14 Avg. Expenditures</b>	<b>June '14 Balance</b>
<b>Revolving Fund 205</b>			
<b>School for the Blind/Deaf Revolving Fund</b>			
Tax refund donation fund for OSB and OSD	\$163	\$0	\$21,661
<b>Revolving Fund 212</b>			
<b>OK School for the Blind Revolving Fund</b>	\$70,572	\$54,744	\$133,432
Provides medical and special educational services for OSB			
<b>Revolving Fund 213</b>			
<b>Oklahoma School for the Deaf Revolving Fund</b>	\$77,281	\$44,219	\$352,246
Provides medical and special educational services for OSD			

<b>Revolving Fund 216</b> <b>Donation Fund</b> Donations for OSB, OSD, OK Library for the Blind, and DVR/DVS	\$106,990	\$46,406	\$724,879
<b>Revolving Fund 218</b> <b>Interpreter Certification Fund</b> Provides financial support for the Interpreter Certification Program. Revenue is from fees.	\$16,977	\$16,061	\$29,444
<b>Revolving Fund 235</b> <b>Telecommunications for Hearing Impaired Fund</b> Funds adaptive equipment and hearing aids for deaf and hearing impaired individuals, primarily senior citizens. Revenue is from declining telecommunications tax on land lines.	\$696,697	\$795,586	\$413,452