

Oklahoma Bureau of Narcotics and Dangerous Drugs

Lead Administrator: R. Darrell Weaver, Director

Lead Financial Officer: Anita Smart, Director of Fiscal Services

FY'15 Budgeted FTE						
	Supervisors	Classified	Unclassified	\$0 - \$35 K	\$35 K - \$70 K	\$70 K - \$\$\$
Administration	5	3	13	0	11	5
Enforcement	10	56	22	0	77	1
HT & ML	2	7	5	0	11	1
Diversion	4	11	8	1	17	1
Educ. Trng. & Comm.	1	9	5	10	4	0
Information Services	0	0	1	0	1	0
Total	22	86	54	11	121	8

FTE History					
	2014 Budgeted	2013	2010	2009	2004
Administration	17	16	13	12	19
Enforcement	77	79	56	61	65
HT & ML	12	12	23	21	0
Diversion	20	17	13	11	12
Educ. Trng. & Comm.	1	14	14	23	0
Information Services	14	1	11	10	0
Total	141	139	130	138	96

NOTE: The FTE numbers listed for FY-2009 through FY-2014 are inclusive of exempt FTEs funded with grant funding.

FY'14 Projected Division/Program Funding By Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
Administration	\$0	\$0	\$2,056,429	\$0	\$0	\$2,056,429
Enforcement	\$3,616,418	\$200,000	\$7,380,387	\$0	\$0	\$11,196,805
HT & ML	\$0	\$0	\$1,418,851	\$0	\$0	\$1,418,851
Diversion	\$0	\$217,999	\$1,942,281	\$0	\$0	\$2,160,280
Educ. Trng. & Comm.	\$0	\$0	\$2,065,791	\$0	\$0	\$2,065,791
Information Services	\$0	\$0	\$939,979	\$0	\$0	\$939,979
Total	\$3,616,418	\$417,999	\$15,803,718	\$0	\$0	\$19,838,135

*Source of "Other" and % of "Other" total for each.

FY'13 Carryover by Funding Source						
	Appropriations	Federal	Revolving	Local	Other*	Total
FY'13 Carryover	\$0	\$133,784	\$4,947,550	\$0	\$0	\$5,081,334

What Changes did the Agency Make between FY'13 and FY'14?

- 1.) Are there any services no longer provided because of budget cuts?
Not currently.
- 2.) What services are provided at a higher cost to the user?
Not Applicable.
- 3.) What services are still provided but with a slower response rate?
OBNDCC continues to review and restructure resources in an effort to meet the ever-changing and growing demand for drug enforcement and education.

FY'15 Requested Division/Program Funding By Source (Per Budget Request)						
	Appropriations	Federal	Revolving	Other	Total	% Change
Administration	\$90,000	\$0	\$2,056,000	\$0	\$2,146,000	4.36%
Enforcement	\$4,973,000	\$200,000	\$6,880,000	\$0	\$12,053,000	7.65%
HT & ML	\$193,000	\$0	\$1,369,000	\$0	\$1,562,000	10.09%
Diversion	\$247,000	\$218,000	\$1,942,000	\$0	\$2,407,000	11.42%
Educ. Trng. & Comm.	\$53,000	\$0	\$2,066,000	\$0	\$2,119,000	2.58%
Information Services	\$14,000	\$0	\$940,000	\$0	\$954,000	1.49%
Total	\$5,570,000	\$418,000	\$15,253,000	\$0	\$21,241,000	7.07%

NOTE: These numbers are very preliminary and subject to change based on legislative action.

FY'15 Top Five Appropriation Funding Requests	
Pay Increase - Agents and Civilians	\$ Amount \$1,954,000

How would the agency handle a 3% appropriation reduction in FY'15?

FY-2014 appropriation is \$3,616,418. A 3% reduction at this point will be \$108,493. With the continued conservative approach with the existing budget, constant monitoring of Agency expenditures, curtailing expenses as necessary and revenue sources remaining constant, Agency will consider the discontinuation of a portion of the Meth Lab Container Program, the Drug Awareness Program, and the Take Back Program.

How would the agency handle a 5% appropriation reduction in FY'15?

FY-2014 appropriation is \$3,616,418. A 5% reduction at this point will be \$180,821. With the continued conservative approach with the existing budget, constant monitoring of Agency expenditures, curtailing expenses as necessary and revenue sources remaining constant, Agency will consider the discontinuation of a portion of the Meth Lab Container Program, the Drug Awareness Program, and the Take Back Program.

Is the agency seeking any fee increases for FY'15?	
No fee increase has been requested for FY-15.	\$ Amount \$0

Federal Government Impact

1.) How much federal money received by the agency is tied to a mandate by the Federal Government?
OBNDCC does not operate under any federal mandates at this time. However, the federal funds received are tied to several state mandates by our agency; such as law enforcement narcotics training and education.

2.) Are any of those funds inadequate to pay for the federal mandate?
Not Applicable.

3.) What would the consequences be of ending all of the federal funded programs for your agency?
OBNDCC currently runs three (3) federally funded programs: Domestic Cannabis Eradication/Suppression Program (DCE/SP), HIDTA Deconfliction Center, and the PMP System. The loss of any of these programs would be detrimental to the State of Oklahoma and the safety of its citizens. The DCE/SP program provides aggressive enforcement actions by OBNDCC and DEA to decrease the cultivation of marijuana in this state. This program not only includes cooperative investigations with various state, local and federal law enforcement agencies but also provides law enforcement training for officers around the world each year and opportunities to educate our citizens as well. The multiple objectives of this program lead to the seizure of marijuana plants and the arrests of the criminals involved. The HIDTA program is a joint effort between federal, state and local law enforcement agencies to assess regional drug threats, develop and implement strategies and initiatives. As one of many partners in this program, OBNDCC is the Deconfliction Center for the Oklahoma Initiative. The Deconfliction center is a centralized support system that provides officer safety in what could and has been life and death situations. The PMP system is a critical system maintained by OBNDCC used by law enforcement and the medical field for prescription monitoring. All of these programs work toward a common goal of a drug free state and a safer Oklahoma.

4.) How will your agency be affected by federal budget cuts in the coming fiscal year?

As expected, federal budgets continue to be reduced and/or restricted. Therefore, OBNDCC progressively reviews and resstructures the agency budget in order to continue the programs mentioned above, which are critical to the State.

5.) Has the agency requested any additional federal earmarks or increases?

OBNDCC was recently awarded \$50,000 through the Oklahoma Department of Human Services and \$15,000 through the North Texas HIDTA, to continue the Drug Endangered Children's Training Program.

Division and Program Descriptions	
Administration	The Administration Division provides support services to the OBNDCC in the accomplishment of the agency mission. This division provides administrative, legal, public information, fiscal, and human resources related services to the agency.
Enforcement	The Enforcement Division consists of HQ in OKC, 5 district and 13 regional offices. This Division enforces State and Federal Drug Laws, coordinates the Marijuana Eradication and Clan Lab Trailer Programs, Electronic Surveillance and Interdiction Teams.
Human Trafficking & Money Laundering	The Human Trafficking and Money Laundering Division identifies domestic and international persons and/or organizations that traffic victims into prostitution and other forms of commercial sexual exploitation or forced labor and situations of debt bondage. These efforts lead to the arrest of violators and the rescue and recovery of victims of human-trafficking.
Diversion	The Diversion Division investigates cases in which legally manufactured and distributed pharmaceutical controlled substances are diverted into an illegal market. This Division also coordinates the Take Back and PMP Programs.
Education, Training & Communications	The Education, Training and Communications Division provides mandated drug education and training programs for local, state and federal law enforcement including civilian personnel, schools, and general public.
Information Services	The Information Services Division is responsible for data management, network engineering, hardware, database and software design, management and administration of the OBNDCC network infrastructure, and support of the PMP System.

Performance Measure Review					
	FY'14 Estimated	FY'13 Actual	FY'12 Actual	FY'11 Actual	FY'10 Actual
Enforcement					
Number of arrests made	700	678	346	698	364
Number of cases initiated	600	587	840	1,046	700
Number of Search/Arrest Warrants	670	663	199	416	448
Cash Seized	\$500,000	\$1,097,947	\$379,743	\$126,308	\$622,799
Weapons Seized	50	141	63	79	46
Vehicles Seized	40	35	3	76	15

The numbers above reflect assets seized not awarded.

Oklahoma Senate Committee on Appropriations

2014-15 Performance Report

OKLAHOMA BUREAU OF NARCOTICS & DANGEROUS DRUGS CONTROL

AGENCY MISSION STATEMENT:

OBNDCC mission statement is "Committed to honor, integrity, and excellence, the Oklahoma Bureau of Narcotics will serve the citizens of Oklahoma in the quest for a drug, human-trafficking, and money-laundering free state."

LEAD ADMINISTRATOR:

R. Darrell Weaver, Director
Oklahoma Bureau of Narcotics and Dangerous Drugs Control
419 N.E. 38th Terrace
Oklahoma City, OK 73105-3413
Phone: (405) 521-2885
E-Mail Address: dweaver@obn.state.ok.us

GOVERNANCE:

The OBNDCC is governed by a Commission that consists of seven (7) Governor appointed members, not more than two (2) of whom will be from the same Congressional District. The members are appointed by the Governor and confirmed by the Senate for terms of seven (7) years. The commission is comprised of four (4) lay members, one (1) District Attorney, one (1) active Sheriff, and one (1) active Chief of Police.

The Agency Head is interviewed and ultimately appointed by Commission Board Members. Commission Board Members meet on a quarterly basis at the agency headquarters location in Oklahoma City and/or any other place as designated.

Commission Board Members:

D.A. Tim Harris, Chairman
Dr. Michael Stratton, Vice-Chairman
Chief Brandon Clabes
Albert Gray
Hope Siddons Knight, RN
Jan Miller
Sheriff Kenny Stradley

GOVERNANCE ACCOUNTABILITY:

Please provide copies of the minutes for any Commission/Board meetings the agency has had over the past twelve (12) months in electronic format (Only in PDF format). Is there an attendance policy for board members/commissioners? If so, is it being followed?

See attached electronic pdf format files for Commission/Board meetings dated, 01/15/13, 04/16/13, 07/09/13, and 10/15/13.

The Commission Meetings are held on a quarterly basis. In order to have a Commission Meeting, we must have a "quorum" which we interpret to be a majority. Our Commission Board is comprised of seven (7) members. Attendance requirement is one-half plus one (1); therefore a total of four (4) required to attend.

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OKLAHOMA BUREAU OF NARCOTICS & DANGEROUS DRUGS CONTROL

MODERNIZATION EFFORTS:

Please provide a listing of all government modernization efforts undertaken by the agency over the past twelve (12) months. Additionally, please provide any authorizing statutory changes that prompted the modernization efforts and whether those efforts have led to cost savings or additional cost burden.

What steps has the agency taken to cut costs and/or eliminate waste? Are there efforts that have been successful which you believe could serve as a model for other state agencies seeking to keep costs minimal?

OBNDCC in cooperation with the Cerner Corporation and the Cherokee County Health Services Council (SMRTNet of Oklahoma), successfully completed the HIE data pilot and prepared to move into the production phase. This phase will allow real time reporting to the clinicians screen and enhance security of the PMP information. By presenting prescription data onto the clinicians dashboard screen, dispensing records are available without changing systems. Effective November 2013, amendments to Title 63 OS 2-309F allow for these changes.

Based on HB1419, OBNDCC has begun a PMP data sharing agreement with Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS). This will allow ODMHSAS to analyze the PMP data for prescription pill abuse trends in Oklahoma. The data will be provided to ODMHSAS quarterly beginning January 2014.

OBNDCC is currently in the testing phase of a web based application for the Oklahoma Drug Endangered Children's Program. The application is to alert law enforcement with information regarding children residing at the address related to an investigation. Being proactive with this information will allow for law enforcement and local child services to work together in providing faster and safer responses for the children. The plan is to go live in February 2014.

In May of 2013, OBNDCC obtained a PMP Trainer (grant funded position) to educate doctors and hospitals on the operation of the PMP reporting system.

CORE MISSION:

What services are you required to provide which are outside of your core mission? Are any services you provide duplicated or replicated by another agency? Are there services which are core to your mission which you are unable to perform because of requirements to perform non-core services elsewhere?

The Oklahoma Bureau of Narcotics and Dangerous Drugs Control is responsible for enforcing the state drug, human-trafficking and money-laundering laws as defined in Title 63 of the state statutes. This includes proactively working drug and human-trafficking investigations, assisting local law enforcement narcotics investigators, and providing drug education and training. However, OBNDCC frequently works to curb other issues that are directly or indirectly tied to these activities. Some of these issues include:

- In 2013, OBNDCC's Human-Trafficking Division solved the high profile human-trafficking/murder case involving JaRay Wilson from Weatherford Oklahoma.

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- OBNDCC remains at the forefront of the state Drug Endangered Children's Program. The Oklahoma Chapter of D.E.C. has been established through the partnerships of several agencies including OBNDCC, Oklahoma State Department of Health, Oklahoma Department of Mental Health and Substance Abuse, Center on Child Abuse and Neglect, Chickasaw Nation, Cherokee Nation, Choctaw Nation, Osage Nation, Oklahoma Department of Human Services, Children's Advocacy Centers of Oklahoma, and University of Central Oklahoma thus far. Since these partnerships began in 2011, the Oklahoma Chapter has educated and trained over 1,500 professionals and first responders in efforts to ensure the safety and health of Oklahoma's children.
- Due to the collaborative efforts of OBNDCC, local enforcement offices across the state and Covanta Energy of Tulsa, the Take Back Program is coming up on the end of its third successful year, as the nation's first statewide year-round drug disposal program. This program provides large containers similar to postal boxes for safe disposal of unneeded and unwanted prescription and/or home medications. There are currently, one hundred forty-eight (148) containers located throughout the State of Oklahoma and more than thirty-three (33) tons of medication has been collected for proper destruction. With the growing epidemic of prescription drug abuse, OBNDCC takes great pride in the progress of this program and the continued participation of the citizens of this great state.

None of the services provided by the OBNDCC are duplicated or replicated by another agency.

OBNDCC performs all services which are core to the OBNDCC mission plus additional services as the need arises.

PRIVATE ALTERNATIVES:

Are any of the services which are performed by the agency also performed in the private sector in Oklahoma? In other states? Has the agency been approached by any foundation, for-profit or not-for-profit corporation with efforts to privatize some of the functions of the agency?

None of the services performed by the OBNDCC are performed in the private sector of Oklahoma.

OBNDCC has not been approached by any foundation, for-profit or not-for-profit corporation with efforts to privatize any of the functions of the OBNDCC.

**OKLAHOMA STATE BUREAU OF NARCOTICS
AND DANGEROUS DRUGS CONTROL (OBN) COMMISSION
Minutes of Meeting - January 15, 2013, 10:00 a.m.**

A public notice was filed with the Secretary of State, and a notice/agenda was posted at both 419 NE 38th Street, Oklahoma City, Oklahoma, and the OBN webpage, 24 hours before the Commission meeting.

Members Present	Chairman Tim Harris; Michael Stratton; Pete Cordova, Hope Knight; Kenny Stradley
Guests	Bruce Walker (DPS); Tiffany Palmer
Staff	Director Darrell Weaver; Recording Secretary Tiki Jo Farmer; General Counsel Travis White; Public Information Officer Mark Woodward; Chief Agent Bob Cook; Chief Agent Melton Edminsten; Chief Agent Cindy Cunningham; Fiscal Director Anita Smart; Staff Executive Secretary Jerri Hill, Misty Chandler

1. Chairman Harris opened the meeting at 10:06 a.m.
2. Director Weaver introduced new OBN Commission Members Albert Gray – CEO of the Children’s Center in Bethany and Chief Keith Humphrey – Norman Police Department. Chairman Harris welcomed the new members.
3. Recording Secretary Tiki Jo Farmer called the roll with Commissioners Hope Knight, Kenny Stradley, Jan Miller, Albert Gray, Chief Humphrey, Michael Stratton, and Chairman Harris present. Quorum was established.
4. The minutes of the October 16, 2012 meeting were unanimously approved upon motion by Hope Knight and seconded by Sheriff Stradley.
5. Chairman Harris announced the meeting to be in open session and gave the floor to Director Weaver.
 - A. OBN Personnel Report - Director Weaver highlighted changes as reflected in the Personnel Report handout.
 - B. Employees of the Quarter/Year - Director Weaver recognized the Employees of the Quarter: Craig Williams (Commissioned) / Misty Chandler (Civilian) and Employees of the Year: Craig Williams (Commissioned) / Jerry Harris (Civilian). They were recognized for their exemplary service to the agency.

- C. Legislative Update Legislative Update - Director Weaver provided a brief legislative update for the current session. We will be limiting the number of bills submitted this time, only a few strategic issues will be addressed.
- Bill Request allowing Subpoena Power for investigations involving Human Trafficking: Author – Rep Pam Peterson. Currently have subpoena power for drug crimes but needed for human trafficking crimes.
 - Bill Request scheduling additional chemicals found in synthetic drugs sold in convenience stores as “potpourri”, “incense”, or “bath salts”, plus other minor Title 63 clean-up items: Author – Rep David Derby.
 - Bill request to clarify language related to disclosure and access to the OBNDD Prescription Monitoring Program: Author – Sen Don Barrington. Clean up to ensure legal authority for OBN to give access to law enforcement.
 - Bill Request for an OBN Pay Raise: (Under Consideration. Several factors will determine the course of action on this item). Several other pay bills out there for other state law enforcement agencies and be remiss for OBN not to adequately represent employees as there is no FOP or other entity to advocate for them or give raises.
 - Bill Request allowing Forfeiture Power for investigations involving Human Trafficking: Author – Sen Anthony Sykes. Cleanup language.
 - Bill Request clarifying Record Keeping Provider for Pseudoephedrine purchasing: Author – Sen Rick Brinkley. Cleanup language.
- D. Agency Accreditation - OBN is the only state agency under this accreditation program. AIC Harris had already written policies to accreditation standards years ago which will greatly assist in the process. AIC Paul Robinson will lead the accreditation process.
- E. Reserve Agents - OBN is currently the only state agency with a reserve program. We are getting good applicants. The requirements are vigorous; however, the interest is high and currently up to 6000 “Likes” on Facebook.
- F. Drug Endangered Children - National Conference; Reporting System
1. National Conference - Oklahoma will host the 10th Annual Conference. The dates are still being finalized, maybe November and looking at Governor Fallin as guest speaker. Dr. Stratton and Dub Turner will be providing additional information.
 2. Reporting System - Work is underway on the reporting system which will fill needed gaps in protect vulnerable children.

- G. ACISS - Case Management - All existing case management data will be changing over effective January, 2013. It will be an incredible system that will allow data linkage between OBN and other agencies intel in the future. Training is currently underway.
- H. OBN School - In October, the first ever Narcotics Investigator's Course was conducted in OBN's own classroom. It was a historic and exciting milestone. The future cost savings and convenience will be a dramatic improvement for continuing education at OBN.
- I. NPLEX / Apriss - The transition has been pretty seamless technologically for OBN. It has taken the burden off of IT personnel; however OBN is still the gatekeeper. There are still some logistics and training issues to work out for the end users and medical community which are being addressed.
- J. UCO Advisory Board (10/31) - OBN hosted the Law Enforcement Alliance meeting which is a multi-faceted consortium of experts addressing law enforcement training, ethics and future employment needs.
- K. New Senate Fiscal Analyst - Jose Salinas (11/06) - OBN was introduced to the new Legislative Senate Fiscal Analyst Jose Salinas and had the opportunity introduce him to some of OBN's programs.
- L. M.O.T. Arrests - Cushing - A well-orchestrated effort in the Cushing area resulted in over 30 arrests.
- M. Inspections - OBN conducted comprehensive annual inspections looking at vehicles, equipment, etc.
- N. Safety & Security Cabinet Meeting (12/11) - OBN participates in this meeting each month. The meeting was held at the State Fire Marshal's Office. Secretary Thompson is doing great job getting everyone together and on the same page.
- O. Bureau Firearms Reevaluation - Conducted a focus group to evaluate what OBN needs to do to make the firearms program safer.
- P. Prescription Drug Enforcement Task Force - This is the brainchild of the Director and Chief Agent Edminsten. OBN has taken back over 25 thousand pounds of prescription drugs. Also, OBN is currently putting together a task force to tackle the big cases.
- Q. OBN Luncheon / Employee Service Awards (12/07)
- R. Director Weaver spoke at several events inuring the quarter.
 - a. NSU Tahlequah (10/30)
 - b. UCO Legalization Debate (11/02)
 - c. Oakridge (01/07)
 - d. OBU Sociology Class (01/14)

- S. Appreciation Letters - Copies of several letters of appreciation commending the work of OBNDD and its personnel were provided
6. Chairman Harris introduced General Counsel Travis White who provided a handout regarding Legal Division activities. He introduced new attorney Josh McGoldrick and highlighted the training OBN Legal Division assists with throughout the state. He discussed an important Court of Criminal Appeals opinion related to the Meth Registry law stating that offenders must be placed on notice that they cannot purchase pseudoephedrine. Chairman Harris discussed Tulsa County's effort to alleviate the issue. General Counsel White noted that several options were being considered and will be proposed legislatively for a permanent solution. He also discussed legislation regarding the felony murder charges added to synthetic drug related deaths. He announced the election of Sandra Lavenue as the Oklahoma Chapter NADDI president, highlighted some existing cases and other upcoming events.
 7. Chairman Harris introduced Fiscal Services Director Anita Smart who presented the Financial Report Summaries and explained the funding lines in greater detail for the new Commission members. Major purchases this quarter were the Case Management System. Every year OBN tries to replace high mileage vehicles based upon availability of funding and this quarter OBN purchased ten vehicles.
 8. Chairman Harris introduced Public Information Officer Mark Woodward who highlighted the handout provided. It was a very good quarter from a PR/marketing perspective. OBN conducted a total of 308 interviews with the majority having general questions related to things like synthetic drugs and prescription drugs. OBN also did one Roundup in Cushing which generated a lot of positive publicity. The Education Teams are also doing a great job, Dub Turner and Brittni Lindsey have done a fantastic job juggling the requests from the schools for education programs as well as spearheading the Drug Endangered Children Program. On the Education side, this is our busiest quarter. We had 74 programs with over 50 conducted during Red Ribbon Week. He highlighted activities of OBN mascot Agent ROZ and also discussed the OBN Facebook page, currently with 5900 followers, which is 3rd in the state for a law enforcement page. He noted it is also generating tips. He also reported there are no grievances this quarter. For the new members, he clarified that this is internal grievance reporting.
 9. Chairman Harris introduced Chief Information Officer Jeffrey Slotnick who discussed the I.T. analytics in the handout provided. He discussed the migration to NPLEX effective January 1, 2013, continued data integration, and upcoming training. He noted that OBN still controls the Meth Registry; we are working with the Administrator of the Courts to assist with self-registration and to address the work-flow issues. Oklahoma is the only state that has real-time prescription monitoring (PMP) data. A federal program (MITRE) has asked Oklahoma to participate in a pilot project to put the PMP data on the clinician screen. We believe this will greatly enhance utilization of the PMP by medical professionals.

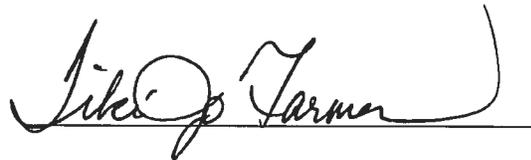
Additionally, OBN received a PMP grant which provides funding for a field trainer that will help with bringing the medical professionals up to speed on utilization of the PMP. Chairman Harris commented that training on the PMP will be a great enhancement for the Doctors. Questions were asked about the PMP data. CIO Slotnick, General Counsel Travis White, Chief Agent Edminsten, and Director Weaver clarified integration of PMP data on clinician screens. Data is a temporary view only and not a permanent part of the patient record. CIO Slotnick reported that OBN is live with ACISS, the new case management system; training is continuing and data conversion of existing cases is ongoing.

10. Chairman Harris introduced Chief Agent of Diversion Melton Edminsten who presented the Diversion report handout provided. He discussed the Nursing Home case where over 9000 dosage units of CDS were illegally diverted into the community. He noted that the investigation was a good example of multiple law enforcement agencies working together; all six suspects pled guilty. He shared that the Safe Trip for Scripts program is continuing to be successful. Chief Agent Edminsten also highlighted a successful Take Back program at the fairgrounds in conjunction with Oklahoma City PD. Dr. Stratton asked about NADDI and Chief Agent Edminsten stated he would be getting with Deputy General Counsel Sandra LaVenue to put information out on that soon.
11. Chairman Harris introduced Chief Agent of ESI / Human Trafficking Cindy Cunningham who presented the report for the handout provided. She discussed the reorganization of the unit and the training involved with Human Trafficking responsibilities. AIC Snowden is over the Human Trafficking Section and also runs the HIDTA/Deconfliction center, and Firearms Division. The Section has been diligently working on the Jaray Wilson case. OBN is working with multiple non-governmental agencies to help place victims from multiple other human trafficking situations. This is a much larger problem than many people realize. Director Weaver added information regarding Rep. Dorman's upcoming legislation on the tracking of runaways and the possible connection with ending up in human trafficking. Additional questions were asked by members about human trafficking cases. Chief Agent Cunningham, General Counsel White, and Director Weaver shared some insight regarding these types of cases. Chairman Harris and Sheriff Stradley also commented.
12. Chairman Harris introduced Chief Agent of Enforcement Bob Cook who presented the Enforcement Division Report handout provided. Each District Office has been challenged to aggressively start working Wiretap cases. Traditionally these cases had only been worked by Senior Agents and above had not been worked in the District Offices. After the holidays, several wiretap cases were started, and more are in progress. A very interesting case was worked with Sheriff Stradley's office that has provided an important lead to a much a much bigger illegal drug distributor.

13.

- A: Chairman Harris opened the discussion of moving the July Commission Meeting to July 9th, 2013 due to a scheduling conflict. A motion to move the July Commission meeting to July 9, 2013 was made by Jan Miller and seconded by Co-Chairman Dr. Stratton. The vote was unanimous.
- B: Chairman asked for any comments or new business. No new business was brought forward.
- C: A reminder of the next meeting on April 16th, 2013 in Oklahoma City was announced.
- D: Dr. Stratton made a motion to adjourn the meeting and it was seconded by Sheriff Stradley. The vote was unanimous and the meeting was adjourned at 11:45.

Respectfully submitted,

A handwritten signature in black ink, reading "Tiki Jo Farmer", written over a horizontal line.

Tiki Jo Farmer,
Recording Secretary

Approved:

A handwritten signature in black ink, reading "Tim Harris", written over a horizontal line.

Tim Harris,
Chairman

**OKLAHOMA STATE BUREAU OF NARCOTICS
AND DANGEROUS DRUGS CONTROL (OBN) COMMISSION
Minutes of Meeting – April 16, 2013, 10:00 a.m.**

A public notice was filed with the Secretary of State, and a notice/agenda was posted at both 419 NE 38th Street, Oklahoma City, Oklahoma, and the OBN webpage, 24 hours before the Commission meeting.

Members Present	Chairman Tim Harris; Co-Chair Dr. Michael Stratton; Albert Gray; Chief Brandon Clabes; Hope Knight; Sheriff Kenny Stradley
Guests	Bruce Walker (DPS)
Staff	Director Darrell Weaver; Recording Secretary Tiki Jo Farmer; Chief Agent Bob Cook; General Counsel Travis White; Public Information Officer Mark Woodward; Chief Agent Melton Edminsten; Chief Agent Cindy Cunningham; Fiscal Director Anita Smart; Chief of Law Enforcement I.T. Jeff Slotnick; Staff Executive Secretary Jerri Hill, Misty Chandler

1. Chairman Harris opened the meeting at 10:01 a.m.
2. Recording Secretary Tiki Jo Farmer called the roll with Commissioners Hope Knight, Kenny Stradley, Albert Gray, Chief Clabes, Michael Stratton, and Chairman Harris present. Jan Miller was absent. Quorum was established.
3. The minutes of the January 15, 2013 meeting were unanimously approved upon motion by Sheriff Stradley and seconded by Hope Knight. Chief Clabes abstained from voting.
4. Chairman Harris noted that Chief Humphrey withdrew his nomination to the Commission due work commitments gave the floor to Director Weaver to introduce new Commission Member Chief Brandon Clabes of the Midwest City Police Department. Director Weaver welcomed Chief Clabes noted his long history of integrity and purpose. Chief Clabes briefly spoke on his commitment to the Commission and Chairman Harris also welcomed him aboard.
5. Chairman Harris announced the meeting to be in open session and gave the floor to Director Weaver.
 - A. OBN Personnel Report - Director Weaver highlighted changes as reflected in the Personnel Report handout.

- B. Employees of the Quarter/Year - Director Weaver recognized the Employees of the Quarter: John Morrison (Commissioned) / Kristee Arnold (Civilian). They were recognized for their exemplary service to the agency.
- C. Legislative Update Legislative Update - Director Weaver provided a brief legislative update for the current session. He thanked Mark Woodward and Marie Schuble for their diligent work at the Capitol.
- SB512 Senator Jolley worked with us to address our issues on this consolidation bill and that drug enforcement would not be diluted. This bill is currently dead; however, it can be resurrected next year.
 - HB2145 by Rep. Hickman (Pay Bill) was not an OBN bill; however, OBN was included with other law enforcement. Not expected to go through; however, would not want OBN to be left out.
 - HB1419 by Rep. Morrissette is related to prescription fraud. OBN pretty much already does these notifications so this is not a big issue.
 - HB1508 by Rep. Pam Peterson provides subpoena power for Human Trafficking is the number one priority for OBN this year. No resistance so far, we are very confident about this one.
 - HB2217 by Rep. Derby adds Synthetics and adds notice to the Meth Register and adds disclosure powers.
 - SB to give synthetic authority is dead right now.
 - SB580 by Sen. Brinkley was signed by the Governor clarifies record keeping (NPLEX).
 - SB902 by Constance Johnson was voted down. It was the first time in Oklahoma history a Marijuana Legalization bill made it to Senate Committee vote. Although we don't see any real push; however, it is still alive and well.
 - HB 1481, 1482, 1483, are the Governor's bills on prescription drugs. The Governor's General Counsel asked OBN for support and we've provided our assistance and support.
- D. Budget Update - OBN has completed budget hearings in both the Senate and House. All indications are a standstill budget. OBN is requesting appropriations to increase employee salaries by 5% and for additional Diversion Agents.
- E. Human Trafficking Ops - Director Weaver meets monthly with the Human Trafficking Division. It is moving quickly since OBN obtained statutory authority last year. A strong case in Lawton was worked with Sheriff Stradley and also the tribal partnerships are very important with the connections to the casinos.

- F. Synthetic Drug Seminar - Director Weaver thanked General Counsel Travis White for his initiative to coordinate this seminar bringing together experts in this area. He has been fielding dozens of hours of questions regarding this complex issue. Travis noted that one option has been prosecuting as public nuisance and also discussed options that Illinois has been using. Director Weaver and PIO Woodward discussed current legislation by Rep. Biggs tying liquor license forfeiture synthetics distribution.
- G. Roundups - Okmulgee; Tulsa; Lawton; OKC - Director Weaver discussed four major successful enforcement roundups conducted. Okmulgee was a multi-agency activity that resulted in approximately 19 defendants. Lawton utilized at least 100 officers southwest Oklahoma resulting in 18 arrest warrants and four search warrants. Approximately a week ago we coordinated a 10 agency, 7 city roundup that recovered 15 pounds of methamphetamine. Lastly, in Tulsa 2 search warrants and 50 arrest warrants were issued in a phenomenal case.
- H. PMP Video - OBN was asked to discuss our PMP on an educational interview type media video because we have the only real-time prescription monitoring system in the nation. Director Weaver complimented Jeff and the I.T. staff for their diligent and quality work in bringing Oklahoma to the forefront.
- I. U.S. Marshal's Task Force Shooting Incident - Director Weaver briefly discussed the shooting incident. OBN has an agent assigned to the Task Force. Not much can be discussed as it is still under investigation.
- J. Drug Endangered Children Training (04/09) - Reporting System; National Conference
 - 1. The Train the Trainer event was a great collaborative effort preparing these professional teams to serve these at-risk children. Another training was completed in Altus.
 - 2. Reporting System - The goal is to get a statewide DEC reporting system here. We were looking at the national model; however, communication has been a problem. Discussion has been that it might be better and more secure to build it in-house. Most importantly, multi-disciplinary connectivity is crucial to ensure these vulnerable children don't fall through the cracks.
 - 3. National Conference - Oklahoma has been honored to be selected the host for the 10th Annual DEC Conference, November 18-20, 2013. Dr. Stratton discussed the goal of the training and program is to break the cycle of drugs in the lives of children. Governor Fallin has been invited as the guest speaker.
- K. ACISS - Case Management - The shift to the new ACISS case management system has been a tremendous task. Numerous training sessions have been conducted. OSBI currently uses this system and both Tulsa PD and OCPD are also looking at the same system.

- L. OBN School - A fifty person Narcotics Investigator's Course was recently held in OBN's own classroom for the first time in our history. It was a historic and exciting milestone.
- M. Agency Accreditation - OBN has initiated the accreditation process through OACP. AIC of Training, Paul Robinson will coordinate OBN's efforts during the next twelve to eighteen months to complete the process. OBN is the only state agency under this accreditation program.
- N. Reserve Agents - OBN is currently the only state agency with a reserve program. Governor Fallin signed the bill a couple of years ago. The appointment process OBN put into place is very tedious and stringent. OBN is looking for specialized skill sets and nominal costs to the state.
- O. Education Reimbursement Program - This is limited to Tuition reimbursement; however, it is a great opportunity for personnel to continue their education. Currently four personnel are utilizing the opportunity and the overall cost is minimal. Checks and balances are in place to maintain accountability.
- P. Bureau Security & Safety - We have not had threats recently except the recent shooting incident. However, we stay prepared and OBN has an agent that works with the FBI and other federal partners to monitor any potential threats and reports back any pertinent information.
- Q. Chaplain Program - Something we have looked at for a long time. My vision is to have a good chaplain in each district. OBN has just completed a policy. Most large departments have this. Although OBN has had a crisis management team in place for a long time, the chaplain program will augment these resources in a positive way. No cost is involved, it is completely voluntary.
- R. Take Back Boxes - Tecumseh (01/24); Collinsville & Catoosa (03/08); Woods County (03/18); Nicoma Park (03/20); Hulbert & Ft Gibson (03/19). Director Weaver and Chief Agent Edminsten put in seven boxes this quarter. Currently there are over 130 boxes statewide. Approximately 16 tons of prescriptions have been taken in since inception of the program.
- S. Safety & Security Cabinet Meeting - OBN hosted this meeting this month.
- T. Clan Lab Safety Class - In March, about 50 certified officers representing 11 police departments, 11 sheriff's offices, and 3 drug task forces were suited up and taught how to process and this segues nicely to U. in discussing transporting these labs safely.
- U. Meth Container Program - Since inception of the meth container program in August of 2011, there are containers in Ardmore, Duncan, McAlester,

Muskogee, Newkirk, Oklahoma, Sallisaw, Tulsa, Vinita, and three sites pending with an estimated cost savings to the state of approximately \$1.4M.

- V. Prescription Drug Enforcement Task Force - Eight different agencies have committed to having part-time personnel dedicated to this enforcement drug task force. This is the brainchild of the Director and Chief Agent Edminsten. The vision is to work on pull together resources to work on complex cases.
 - W. Gift to JD McCarty Center - Director Weaver discussed the handout provided that highlighted donated vehicles, helmets, and other items donated to various entities like the McCarty Center. OBN continues to look for opportunities to share resources whenever possible.
 - X. Elaine Dodd Award - Former OBN Director Elaine Dodd was the first female director of a drug law enforcement agency. OBN had the honor of nominating her for induction into the Oklahoma Women's Hall of Fame, to which she was selected.
 - Y. Director Weaver spoke at several events during the quarter - The OSPOA event in February was a great honor. He also spoke at several Chamber, Rotary, and Leadership events, as well as some school safety and security planning sessions in light of the recent tragedy.
 - Z. Appreciation Letters - Copies of several letters of appreciation commending the work of OBNDD and its personnel were provided
6. Chairman Harris introduced General Counsel Travis White who provided a handout regarding Legal Division activities. He discussed the illegal synthetics issue and the frightening effects. It's reported to be a \$5B industry. The Legal Division conducted several training events this quarter. The Synthetic Drug Seminar was especially noteworthy. The expert chemist came from Louisiana and did an excellent job presenting to both the chemists and the prosecutors in the audience. He discussed the various areas the Legal Division is continuing to stay busy in by providing legal, training, and prosecutorial support to other agencies. He noted at least twenty-five other agencies that OBN has provided Legal assistance to this quarter. Questions were asked regarding Diversion cases and Civil Forfeitures. Travis discussed how those actions are handled and the repercussions.
7. Chairman Harris introduced Fiscal Services Director Anita Smart who noted that she met with Commission member Albert Gray prior to the meeting and he made some suggestions regarding how the reports are presented. Mr. Gray was very complimentary of Anita and the Fiscal Division and noted that he has a much better understanding of the agency financial details now. Anita discussed Section (D) from earlier in the meeting and elaborated on the budget request sections and the three specific requests OBN submitted. She presented the Financial Report Summaries and described the individual line items in detail for the benefit of the new members and answered several questions minimal appropriated dollars, wire transfer fees, and forfeitures.

8. Chairman Harris introduced Public Information Officer Mark Woodward who highlighted the handout provided. It was another good media quarter for OBN with over 300 mentions in newspapers, television, and radio. Some of the highlights were the four big roundups, and to piggyback what was said earlier about transparency, we want the media to see what we are doing. Also, we are getting positive feedback from the Capitol - having them see what OBN does first hand is paying dividends. Our Education programs are also doing great, and Mark complimented Dub Turner and Brittani Lindsey on the programs they are providing. Mark said Agent ROZ is also doing a fantastic job promoting the agency and the work he is doing on the Facebook page is attracting a younger audience. Director Weaver also noted ROZ does this at no cost to OBN. Mark also reported there are no grievances this quarter. Chairman Harris was very complimentary of the hard work and great job that Mark Woodward does with the OBN Public Information and Education Program.
9. Chairman Harris introduced Chief Information Officer Jeffrey Slotnick who discussed the I.T. analytics in the handout provided. He highlighted the ACISS Case Management system and how well everyone is doing with the training. He is confident in the future success of the system. The next step will be moving property evidence with barcodes into ACISS. He also discussed the MITRE project and showed screen shots of how the integration to the clinician screen would look. Chairman Harris asked some questions about physician feedback. Jeff noted that most feedback was from ER Doctors. The question was asked regarding how many hits on system, and the answer is approximately 2K per day.
10. Chairman Harris introduced Chief Agent of Diversion Melton Edminsten who presented the Diversion report handout provided. He noted that it was a great quarter with the Safe Trip for Scripts pharmaceutical containers being placed throughout the state as well as the investigations being conducted. A question asked regarding street price of Oxycodone which is approximately \$1 per milligram.
11. Chairman Harris introduced Chief Agent of ESI / Human Trafficking Cindy Cunningham who presented the report for the handout provided. She noted how busy the unit has been working on several homicide cases in conjunction with the Human Trafficking investigations. She also discussed the complexity of the Human Trafficking cases and the need for subpoena power for H.T. cases. She highlighted several pending cases, training, and deconfliction stats as well as definitions of terminology for the new Commission members.
12. Chairman Harris introduced Chief Agent of Enforcement Bob Cook who presented the Enforcement Division Report handout provided. He noted that Enforcement has also been extremely busy as well having worked four wire cases. He discussed

a troubling case in Woodward involving a teacher. He also explained the time required to do wiretap cases, which encompass multiple sections, personnel and typically span three or four months of investigation.

13.

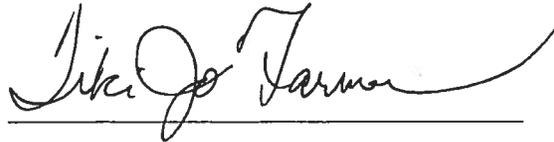
- A: Chairman Harris asked for any comments or new business. Tiki Jo Farmer discussed the upcoming OBN "Take Our Kids to Work Day" event on April 25th and invited members to bring participants. No other new business was brought forward.
- B: A reminder of the next meeting on July 9th, 2013 was announced.
- C: Dr. Stratton made a motion to adjourn to Executive Session and Albert Gray seconded. The vote was unanimous and the meeting adjourned to Executive Session. Chief Clabes abstained from voting and left for the day.

14. No voting was conducted during the Executive Session.

15. Dr. Stratton made a motion to adjourn from Executive Session and Albert Gray seconded. The vote was unanimous and the Executive Session concluded and was returned to open session.

16. No voting was conducted during the Executive Session. Dr. Stratton made a motion to adjourn the meeting and Hope Knight seconded. Chief Clabes abstained. The vote was unanimous and the meeting was adjourned at 12:53.

Respectfully submitted,



Tiki Jo Farmer,
Recording Secretary

Approved:



Tim Harris,
Chairman

**OKLAHOMA STATE BUREAU OF NARCOTICS
AND DANGEROUS DRUGS CONTROL (OBN) COMMISSION
Minutes of Meeting – July 9, 2013, 10:00 a.m.**

A public notice was filed with the Secretary of State, and a notice/agenda was posted at both 419 NE 38th Street, Oklahoma City, Oklahoma, and the OBN webpage, 24 hours before the Commission meeting.

Members Present	Chairman Tim Harris; Co-Chair Dr. Michael Stratton; Albert Gray; Chief Brandon Clabes; Sheriff Kenny Stradley
Guests	Guests of Dr. Stratton: Medical Students, Rachel, Garrett, Stephanie
Staff	Director Darrell Weaver; Recording Secretary Tiki Jo Farmer; Chief Agent Bob Cook; Chief Agent Melton Edminsten; Chief Agent Cindy Cunningham; Public Information Officer Mark Woodward; General Counsel Travis White; Fiscal Director Anita Smart; Chief of Law Enforcement I.T. Jeff Slotnick; Staff Executive Secretary Jerri Hill,

1. Chairman Harris opened the meeting at 10:00 a.m.
2. Recording Secretary Tiki Jo Farmer called the roll with Commissioners, Jan Miller, Kenny Stradley, Albert Gray, Chief Clabes, Michael Stratton, and Chairman Harris present. Hope Knight was absent. Quorum was established.
3. The minutes of the April 16, 2013 meeting were unanimously approved upon motion by Dr. Stratton and seconded Sheriff Stradley.
4. Matthew Newman and Jody Howard of Covanta Energy Corporation in Tulsa made a presentation to OBNDD with the prestigious Henry Bellmon Sustainability awarded for their joint efforts. with the Safe Trip for Scripts Program. At no cost to taxpayers, more than 20K pounds of unwanted and unused prescriptions were converted to “clean” energy in 2012. The profit is in lives saved.
5. Chairman Harris announced the meeting to be in open session and gave the floor to Director Weaver.
 - A. OBN Personnel Report - Director Weaver highlighted changes as reflected in the Personnel Report handout and introduced new employee Angie Wall; Reservists Adam Taylor, Kevin Meek, Jody Moore, Garrett McClendon, Patrick Barkley; Intern Sierra Fogle.
 - B. Employees of the Quarter/Year - Director Weaver recognized the Employees of the Quarter: Frank Richartz (Commissioned) - unable to attend / Bob Frakes (Civilian). They were recognized for their exemplary service to the agency.

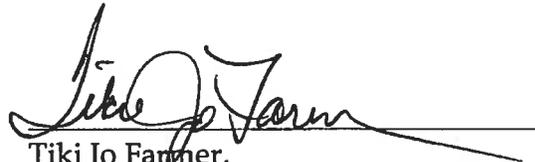
- C. Confirmation Hearing - Director Weaver recognized Chief Clabes and Albert Gray were officially confirmed at the Senate.
- D. Legislative Update Legislative Update - Director Weaver provided a brief legislative update for the current session. He thanked Mark Woodward and Marie Schuble for their diligent work at the Capitol.
 1. SB 512 & SJR 17 by Sen. Jolley: OBN/ABLE Merger (dormant this session, property of House committees) Will be watching closely.
 2. HB2145 by Rep. Hickman: OBN, Trooper, ABLE pay raise bill, (did not get final vote) This is affecting recruiting, morale and will be pursued again.
 3. HB 1419 by Rep. Morrissette: Allows OBN to enter into contracts with vendors to put the PMP on electronic medical records for easier access by medical professional to check for potential prescription drug issues with patients (Signed by Gov May 29th, take effect Nov 1, 2013).
 4. HB 1508 by Rep Pam Peterson: Gives OBN subpoena power for Human Trafficking investigations, allowing OBN agents to obtain cell phone records, hotel records, computer records, etc. related to Human trafficking cases: (Signed by Gov April 24, takes effect Nov 1, 2013). This was critical.
 5. HB 2217 by Rep Derby: Omnibus bill (Signed by Gov April 29, takes effect Nov 1, 2013). Changed word from disclosure to access which was very important.
 6. SB 188 & SB 217 Would give OBN Director emergency scheduling authority for synthetic substances (died in committees)
 7. SB 580 by Sen. Brinkley: Clarifying NPLEX in Kentucky as the official Record Keeping Provider for Pseudoephedrine purchasing in Oklahoma (Signed by Gov May 29, takes effect Nov 1, 2013)
 8. SB 902 by Sen. Constance Johnson: Legalizing Medical Marijuana (died in Sen. Crain's Public Health committee by 6-2 votes) Continue to monitor.
- E. Budget Work Program Submittal - OBN Budget documents were submitted to Capitol on time and supporting documents provided to the Commission members.
- F. Pay for Performance - Each agency has the discretion to make pay for performance. OBN will grant \$1,000 for meets or exceeds standards on annual PMP evaluation. This is a one-time payment. Employees have not had a raise since 2001.
- G. Governor's Impaired Driving Advisory Council (GIDPAC) - Director Weaver has been appointed by Governor Fallin to serve on this Council and is the reason for the abbreviated meeting today.

- H. Tornado Response - Director Weaver described some of the devastation in his own community and OBN's response efforts and how proud he is of the entire agency's efforts. He also highlighted the safe room in the OBN Headquarters building that can accommodate employees during emergency weather or other critical situations. It was utilized by employees during the May tornado alerts.
- I. S.A.L.L.T Leadership Training - Director Weaver is currently participating this Christian-based leadership training. He will take personal leave to participate and no State funds will be expended.
- J. Take Our Kids to Work Day (04/25) Director Weaver thanked Tiki Jo Farmer for a job well done. This was the 4th annual event that Tiki has coordinated and she and her team did a fantastic job. The "Junior" Reserve Agents went through multiple levels of training including the Marshmallow Gun Range other fun activities.
- K. Drug Endangered Children Training (04/09) - Reporting System; National Conference
 - 1. Reporting System - We are working to create a statewide DEC reporting system hopefully have in place before the national conference.
 - 2. The 10th Annual DEC Conference is November 18-20, 2013 at the Cox Convention Center; Governor Fallin is scheduled to speak at the opening address.
 - 3. Medical Professionals Meeting - Dr. Stratton has been working to have a regular meeting of medical professional specifically addressing DEC. He discussed the results of the initial meeting and shared some of the important professionals who attended, including Dr. Tom Kuhls and Rebecca Smith, RN.
- L. Aircraft Update - Director Weaver discussed the opportunity to obtain a surplus aircraft for parts for 5K, which is pennies on the dollar. Additionally, we have a rare opportunity to purchase a King Air for 500K. OBN would sell the Queen Air for at least 100K. The Queen Air utilized antiquated technology and is difficult to maintain. Everyone agreed to do additional research and this item be revisited at the next Commission meeting.
- M. ACISS - Case Management - The system is currently in place and on track. Numerous training sessions have been conducted.
- N. Narc Assault (05/07) - Approximately thirty members from various law enforcement agencies throughout the state attended and was good support for law enforcement partners.
- O. Agency Accreditation - We are making good progress in the accreditation process through OACP. OBN will be the only state agency to attain this prestigious accreditation certification.

- P: Chiefs of Police Academy: Director Weaver presents at this training twice each year and sends the OBN AIC and Chief Agents as well. It is an important week of networking and training with the local law enforcement Chiefs.
- Q: Drug Education Days: We have completed two drug education days. Had a good turn-out in Owasso and a fantastic attendance in Edmond with legislators and civic leader. This is getting out at ground zero with our leaders in the community and law enforcement; and showing them what we are doing. We cannot solve this problem alone.
- R. Reserve Agents - Director Weaver discussed the OBN Reserve Agent program and the stringent requirements. OBN is currently the only state agency with a reserve program.
- S. CLEET Graduation Keynote (05/07) - Director Weaver delivered the keynote speech to the CLEET graduation class. It was very important to him personally.
- T. Take Back Boxes - Bristow & Glenpool (03/05); Marlow & Cordell (05/24); Owasso & Perkins (05/31); Muldrow (07/02)
Director Weaver discussed the prescription take-back box program which is now finally covering all 77 counties of the state, with the placement in Muldrow. OBN has placed 138 boxes so far and more are scheduled.
- U. Safety & Security Cabinet Meeting - OBN is very active in the Governor's Cabinet.
- V. Fallen Agent Memorial Garden - This is the last phase of the construction. The memorial is currently in the final stages. It is crucial to remember those who gave the ultimate sacrifice.
- W. Donations / Resource Sharing - Helmets- Marietta (05/30); Vehicle-Pittsburg County (06/05) - This last quarter OBN gave helmets to Marietta PD and a vehicle to Pittsburg County. Commission members were provided documentation listing all of the resources shared so far as OBN gives back to the communities.
- X. Prescription Drug Enforcement Task Force - Director Weaver noted the MOU is currently in Legal to finish this. It is very important to augment resources in a collaborative effort on prescription drug issues. He also discussed personnel reassignments to address some of these issues to include an assignment of an agent to attend all of the Board meetings.
- Y. Hosted CLEET Meeting - OBN Hosted the CLEET Board Meeting in the OBN Classroom which went very well. It is great to have the Classroom which allows us to effectively utilize our facility for these types of meetings.

- Z. Director Weaver spoke at several events during the quarter - The OSPOA event in February was a great honor. He also spoke at several Chamber, Rotary, and Leadership events, as well as some school safety and security planning sessions in light of the recent tragedy.
- Z1. Appreciation Letters - Copies of several letters of appreciation commending the work of OBNDD and its personnel were provided
6. Chairman Harris asked for questions relating to the Division reports. None were brought forward.
7. Discussion & Adoption of PMP Evaluation Criteria for Director - Discussion of the PMP evaluation criteria document distributed to the Commission members. It was agreed additional work needed to be done and Chairman Harris appointed Chief Clabes and Dr. Stratton to working group that will present revised materials at the next meeting.
- 8.
- A: Chairman Harris asked for any comments or new business. No new business was brought forward.
 - B: A reminder of the next meeting on October 15th, 2013 was announced.
 - C: Dr. Stratton made a motion to adjourn and Jan Miller seconded. The vote was unanimous and the meeting adjourned at 11:13.

Respectfully submitted,



Tiki Jo Farmer,
Recording Secretary

Approved:



Tim Harris,
Chairman

**OKLAHOMA STATE BUREAU OF NARCOTICS
AND DANGEROUS DRUGS CONTROL (OBN) COMMISSION
Minutes of Meeting – October 15, 2013, 10:00 a.m.**

A public notice was filed with the Secretary of State, and a notice/agenda was posted at both 419 NE 38th Street, Oklahoma City, Oklahoma, and the OBN webpage, 24 hours before the Commission meeting.

Members Present	Chairman Tim Harris; Co-Chair Dr. Michael Stratton; Chief Brandon Clabes; Hope Knight; Sheriff Kenny Stradley
Guests	Guests of Dr. Stratton: Medical Students, Chelsea Kimbrough; Kerry Bunting
Staff	Director Darrell Weaver; Recording Secretary Tiki Jo Farmer; Chief Agent Bob Cook; Chief Agent Melton Edminster; Chief Agent Cindy Cunningham; Public Information Officer Mark Woodward; General Counsel Travis White; Fiscal Director Anita Smart; Chief of Law Enforcement I.T. Jeff Slotnick; Staff Executive Secretary Jerri Hill,

1. Chairman Harris opened the meeting at 10:00 a.m.
2. Recording Secretary Tiki Jo Farmer called the roll with Commissioners Sheriff Kenny Stradley, Chief Brandon Clabes, Hope Knight, Dr. Michael Stratton, and Chairman Harris present. Albert Gray and Jan Miller were absent. Quorum was established.
3. The minutes of the July 9, 2013 meeting were unanimously approved upon motion by Chief Clabes and seconded by Dr. Stratton.
4. Chairman Harris announced the meeting to be in open session and gave the floor to Director Weaver.
 - A. OBN Personnel Report - Director Weaver highlighted changes as reflected in the Personnel Report handout and introduced new Reserve Agent Seth Branam and new Communications Dispatcher Jessie Vandagriff.
 - B. Employees of the Quarter/Year - Director Weaver recognized the Employees of the Quarter: Larry Morgan (Commissioned) / Paula Escalante (Civilian). They were recognized for their exemplary service to the agency.
 - C. Nicoma Park Chief's Awards - Nicoma Park PD Chief Groseclose awarded Chief's Accommodation Awards to Agent Jack Forney, Agent Brian Tallant, and Special Agent Erik Gransberg for a complex case worked in conjunction with Nicoma Park PD. Chief Groseclose was unable to personally attend but sent the plaques and the agents were recognized by Director Weaver.

- D. Curtis Collins & Dog reunited after Moore tornado by Erik Gransberg - Curtis Collins brought his beloved pet and wanted to thank OBN personnel who worked during the recovery efforts after the May tornadoes and specifically thank Erik Gransberg who located him to reunite owner & dog.
- E. Budget Request - OBN submitted the Agency Budget Request on-time and the big push will be raises. The Director's survey is complete but the full State employee salary survey from the Governor's office is not complete, so we are waiting for those results. The OBN law enforcement salary survey comparison is submitted with the request plus 5% for civilians.
- F. Aircraft Update Sheet - Director provided a handout to the members with an update regarding the OBN aviation program. Extensive research was conducted following discussion and recommendation from the previous meeting. Commission member Albert Gray was assigned to lead subcommittee and assured the Director that due diligence was performed in moving toward purchasing the King Air. Chairman Harris called for a motion in support of moving forward with this purchase. The recommendation was unanimously approved upon motion by Dr. Stratton and seconded by Sheriff Stradley.
- G. Legislative Update - Director Weaver advised that OBN's Legislative agenda is not set yet; however, language will need to be started and he asked for the Commission members to bring any ideas forward.
- H. Human Trafficking Operation - Director Weaver complimented Chief Agent Cunningham's Unit and noted their significant impact with limited resources.
- I. Governor's Impaired Driving Advisory Council (GIDPAC) - Director Weaver noted that OBN is hosting this meeting. This group is mandated by the Governor to both study and come up with proactive ways to address this issue.
- J. Drug Endangered Children Training - Director Weaver invited the Commission members to attend the Conference scheduled November 18-20. OBN is excited to host the 10th annual conference with over 200 professionals registered to attend and Governor Fallin is expected to speak during the opening ceremonies. Also, the reporting system is set to be implemented soon as well. This system is intended to connect the medical community when endangered children are encountered and placed into the system. Dr. Stratton mentioned his hope for Oklahoma to develop a Foster Child Passport system.
- K. Covanta Booth - State Energy Conference - Director Weaver participated with the Governor as she came and got an award for Covanta. She is pleased with Take Back Program and the disposal efforts by OBN.
- L. Narcotics Investigator's School (09/16-09/27) - Approximately fifty personnel representing multiple law enforcement agencies attended this course.
- M. Drug Education Days - Director Weaver highlighted the final two Drug Education Days for the summer in Durant and McAlester. We had great

turnouts at each event educating the public about what OBN is doing in their communities to address the drug issues.

- N. Diversion School - Director Weaver noted the upcoming Diversion Investigator's School scheduled next week. Professionals from throughout the State will attend the first ever course of its type hosted by OBN.
- O. New Chiefs Training - Director Weaver presents at this training twice each year and sent one supervisor this quarter in early October. It is an important week of networking and training with the local law enforcement Chiefs.
- P: PMP - Brandeis University - New legislation allows the Health Department and Department of Mental Health access to PMP Data for statistical purposes. Brandeis University is mandated to help work on this. The Governor's Office is very engaged in this. We are trying to make an impact with prescription drug issues and OBN wants the information back to utilize in our efforts as well.
- Q. Accreditation Update - This is a vigorous process and OBN is continuing to diligently work towards completion of this goal.
- R. Physical Fitness Incentive - Director Weaver discussed the monetary incentive put in place for the agents to encourage passing the fitness test.
- S. Woodward Open House: Director Weaver attended the open house of the new location for the OBN Woodward District Office; across from the Courthouse. The final District Office space being looked for change is in Lawton.
- T. Meth Container - Director Weaver discussed the Meth Container. A container was placed in Lawton in August and Sheriff Stradley attended.
- U. Take Back Boxes - Director Weaver discussed the prescription take-back box program which is now covering all 77 counties of the state. OBN now has 145 boxes with the placement in Inola, Pottawatomie County, Midwest City, and Piedmont. Chief Clabes attended the placement in Midwest City and advised that the box was full after just two weeks and OBN emptied it this morning.
- V. Southern Management Institute for Policing - Director Weaver attended this management training in July. He discussed some of the pertinent material and influential instructors during his participation. He was so impressed with this training, OBN will pursue options to send additional personnel in the future.
- W. Fallen Agent Memorial Garden - Final touches are being put in place and Choc Ericsson's widow will be contacted for the ceremony when it is completed. It is crucial to remember those who gave the ultimate sacrifice.
- X. Donations / Resource Sharing - This last quarter OBN gave helmets to Okmulgee and vehicles to Geronimo and Tipton. Commission members were

updated regarding resources shared so far as OBN continues to give back to the communities.

- Y. CLEET 50th Anniversary - Director Weaver attended the CLEET anniversary. As a member of the Council, Director Weaver gets to see first-hand the tough job they have in trying to train law enforcement and do the right thing. They should be commended for their efforts.
 - Z. OBN Employee Recognition & Awards Luncheon - The Annual luncheon is scheduled for Friday, December 6th at 09:00 am located at Journey Church in Norman. Director Weaver invited the Commission members to attend. Tiki will send invitations and provide additional information to everyone.
 - Z1. Video for Special Olympics - They asked Director Weaver to participate in recording a video. He discussed the benefits of helping with the program and giving back to the community. He also noted that Chief Clabes' group hosts this event each year.
 - Z2. Set 2014 Commission Meeting Dates - Tiki provided a 2014 calendar of meeting dates: (Jan 14, Apr 15, Jul 15, Oct 14). The 2014 dates were unanimously approved upon motion by Dr. Stratton and seconded by Chief Clabes.
 - Z3. Discussion and Adoption of Evaluation Criteria for Director - Chief Clabes discussed the process that has been taken to implement an annual evaluation process for the Director position. He also noted that Director Weaver deserves to have an evaluation process that documents the great things that he and OBN does. Minor amendments to document wording were suggested. Chairman Harris called for a vote by the members. The document was unanimously approved with amendments upon motion by Dr. Stratton and seconded by Sheriff Stradley. Chief Clabes asked how it should be implemented.
 - Z4. Director Weaver spoke at several events during the quarter - He highlighted speaking to retired FBI agents which reminded him of a poignant event and the reason for joining law enforcement twenty-six years ago.
 - Z5. Appreciation Letters - Copies of several letters of appreciation commending the work of OBNDD and its personnel were provided.
5. Chairman Harris introduced General Counsel Travis White who provided a handout regarding Legal Division activities. He discussed several trainings provided, especially the excellent opportunity at the A-One Conference. A list of legislation that will take effect in November was also highlighted. He complimented Legal Division personnel including Sandra LaVenue who is heading up the Diversion prosecution cases. He discussed the significant problem that synthetics represent and highlighted a specific case that he hopes will set case law precedents. Dr. Stratton discussed some related pending legislation as well. Chief Clabes asked about synthetics supply and the conspiracy aspect.
6. Chairman Harris introduced Fiscal Services Director Anita Smart who noted that it has been a very busy quarter for Fiscal with the beginning of the new fiscal year, contract renewals, Budget Request submission, Budget Work Program, GAAP reports, and working on the analysis report for the upcoming legislative session.

OBN is currently in good standing. They are working to finish encumbering payroll and other expenditures. Major purchases this quarter included sixty handheld radios and twenty-one vehicles replacing high mileage vehicles. Director Weaver clarified that the radios are the 800 Mhz radios for interoperability.

7. Chairman Harris introduced Public Information Officer Mark Woodward who highlighted the handout provided. He noted it was another good quarter for the agency, with very positive media for OBN. We did 313 interviews on a variety of issues including synthetic drugs, human trafficking, drug abuse, and the horrible Krokodil out of Russia. Folks are not just calling for our opinion, but actually asking for advice from OBN and we are able to provide them with solutions. He highlighted Red Ribbon Week and OBN personnel will continue to be busy with related efforts for several weeks following, as this may be the only anti-drug message some of these children receive. This is also in conjunction with planning for the National Drug Endangered Children's Conference and doing statewide DEC training, so the Education Division is extremely busy, but doing a great job. The OBN Facebook page continues to be a fantastic tool and we have gained approximately 10,500 followers in two years. This quarter we've documented 35 drug tips and 9 or 10 Human Trafficking tips. The website also continues to be a great resource. He highlighted the great work Special Agent Erik Gransberg is doing with education requests and with the mascot ROZ; all at no cost to OBN. Mark also reported there are no grievances this quarter.
8. Chairman Harris introduced Chief Information Officer Jeffrey Slotnick who discussed the I.T. analytics in the handout provided. He noted the continuation of work on the PMP infrastructure. Also, as we move towards the Health Information Exchange (HIE), there is a paradigm shift where more people will be utilizing the HIE method and get to the clinician screen rather than using our internal website access. OBN is preparing our equipment to handle this by additional servers; separating the HIE traffic from regular traffic, and improving our data response ability. Additionally, with data sharing going into effect November 1, OBN continues to explore the most effective methods of data security and delivery mechanisms. He shared that the DEC database is in alpha testing and will incorporate the ideas Dr. Stratton mentioned earlier. A demo booth will be available at the National DEC Conference in November.
9. Chairman Harris introduced Chief Agent of Diversion Melton Edminsten who presented the Diversion report handout provided. He complimented the Diversion Unit staff and expanded on the Diversion case the agents were awarded for. He noted there has been an increase in stolen identity cards and OBN has seized over 100 of these cards, as well as a couple of ID machines, and multiple computers. This technology is used to commit fraud in the medical community to get prescription drugs illegally. Diversion is working multiple cases including finished a multi-agency investigation relating to firearms. He discussed the upcoming Diversion Investigator's School and thanked Chief Clabes for committing to send three personnel. He also highlighted Walgreens' commitment

during the last week of September where they shared information about OBN, the Take Back Program, and other resources available; all at no cost to the Bureau.

10. Chairman Harris introduced Chief Agent of ESI / Human Trafficking Cindy Cunningham who presented the report for the handout provided. She discussed several pending media interviews including the Discovery Channel from Australia who is sending a crew here to OBN for a story about Mennonites & Mexican Cartels drug trafficking and cases we have been working since 1999. Also, MSNBC is doing a sex trafficking story. The Unit also met with DHS about the juvenile prostitution law effective November 1st related to 16-17 year olds now considered victims. DHS does not have enough beds/housing to accommodate, so this will be a big challenge and OBN is working closely with them. She highlighted several pending cases, training, and deconfliction stats.
11. Chairman Harris introduced Chief Agent of Enforcement Bob Cook who presented the Enforcement Division Report handout provided. He noted that Enforcement has also been very busy. There are two wire cases currently working and three more pending. Wire cases are very intensive, requiring staffing 16 hours per day, 7 days a week. Enforcement is working a significant synthetics case in Weatherford and multiple other good cases are currently in progress. A large quantity of methamphetamine was recently confiscated. He noted the lab container program is now being funded entirely by OBN with the federal government shutdown, but on the positive side it is actually a great cost savings for the program.
12.
 - A: Chairman Harris asked for any comments or new business. No new business was brought forward.
 - B: A reminder of the next meeting on January 14, 2014 was announced.
 - C: Dr. Stratton made a motion to adjourn and Sheriff Stradley seconded. The vote was unanimous and the meeting adjourned at 12:01 pm.

Respectfully submitted,

Tiki Jo Farmer,
Recording Secretary

Approved:

Tim Harris,
Chairman